

# Public Document Pack

## CABINET

4 SEPTEMBER 2017

Present: Councillors Chowney (Chair), Forward, Fitzgerald, Poole, Batsford, Beaney, Lee and Patmore

### 23. DECLARATIONS OF INTEREST

The following Councillors declared an interest in the minutes:

Councillor	Minute Number	Interest
Lee	25 – Coastal Communities Fund (CCF) Round 4	Personal – he has taken a tour of one of the premises

### 24. MINUTES OF THE MEETING HELD ON 10 JULY 2017 AND 17 JULY 2017

**RESOLVED** that the minutes of the Cabinet meetings held on 10 July 2017 and 17 July 2017 be approved and signed by the Chair as a correct record

**RESOLVED** the Chair called over the items on the agenda, under rule 13.3 the recommendations set out in minute numbers 26 and 27 were agreed without being called for discussion

### 25. COASTAL COMMUNITIES FUND (CCF) ROUND 4

The Marketing and Major Projects Manager presented the report of the Assistant Director, Regeneration and Culture, which sought approval for the delivery of projects from the latest round of coastal communities funding (CCF). The council is the accountable body for ensuring delivery of the approved projects.

Hastings Coastal Communities Team had submitted a successful bid to CCF round 4 called Destination White Rock, Hastings – Continuing the Economic Revival. The bid brought together a number of projects by local businesses, community organisations and the council. The projects supported the regeneration of the White Rock area and encouraged visitors and tourism in this part of the town.

The projects included the refurbishment of Rock House and Rock Alley by White Rock Neighbourhood Ventures (WRNV), a series of local, regional and international BMX and skateboarding events organised and hosted by The Source Park, a programme of business-need led training and marketing activities by Love Hastings (Hastings Business Improvement District) Board, and the extension of the existing free public Wi-Fi and refurbishment of the redundant fountain on the seafront by the council.

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Due to the timescales involved in these projects, a decision had been taken under the special urgency provisions contained in the council's constitution (part 4, rule 26.16) to complete the legal process and enable the first payments to delivery partners.

Councillor Forward proposed approval of the recommendations to the Assistant Director, Regeneration and Culture's report, which was seconded by Councillor Poole.

### **RESOLVED (unanimously) that:**

- 1. Cabinet approval is needed to delegate authority to the Director of Operational Services to enter into agreements with delivery partners, but there was insufficient time for such a decision to be made prior to the authorisation of certain projects given their imminent nature. The urgency provisions, set out in part 4 of the constitution, were therefore used to delegate relevant authority to the Director Of Operational Services and the portfolio holder for Regeneration and Culture, and this fact was noted by Cabinet.**
- 2. All the initiatives identified in Destination White Rock Projects (Appendix A to the report) be approved**

The reason for this decision was:

The Department for Communities and Local Government (DCLG) approved the funding for the projects identified on 3 April 2017 and all projects and expenditure needs to be completed by March 2019. Cabinet approval is needed to delegate authority to the Director of Operational Services to enter into agreements with delivery partners, but there was insufficient time for such a decision to be made prior to the authorisation of certain projects given their imminent nature. The urgency provisions, set out in part 4 of the constitution, were therefore used, and Cabinet is asked to note these.

### **26. ANNUAL TREASURY MANAGEMENT REPORT 2016/17**

The Assistant Director, Financial Services and Revenues, submitted a report on the treasury management activities and performance over the 2016/17 financial year.

Under the Local Government Act 2003, the council was required to produce an annual treasury management review of activities and the actual prudential and treasury indicators. Treasury management referred to the management of the authority's investments, cash flow, banking, money market and capital market transactions and the potential risks associated with these activities. The report also gave an overview of the wider economic context within which the council operated.

The council complied fully with the Chartered Institute of Public Finance and Accountancy (CIPFA) Code of Practice on Treasury Management (the Code), and the CIPFA Prudential Code for Capital Finance in Local Authorities (the Prudential Code). The report was due to be considered by the Audit Committee at its meeting on 21 September 2017.

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Under rule 13.3, this report was agreed without being called for discussion.

### **RESOLVED that:**

- 1. Having considered the report, no recommendations are made to amend the current Treasury Management Strategy as a result of this particular review**
- 2. Full Council to consider the report and any recommendations made by Cabinet**

The reason for this decision was:

To ensure that members are fully aware of the activities undertaken in the last financial year, that codes of practice have been complied with and that the council's strategy has been effective in 2016/17.

Under the code adopted the Full Council is required to consider the report and any recommendations made.

### **CONFIDENTIAL BUSINESS**

The following item is exempt by virtue of paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972.

#### **27. PROCUREMENT OF HYBRID MAIL SOLUTION**

The Director of Corporate Services and Governance submitted a report which requested Cabinet approval for the procurement of a corporate hybrid mail solution for the revenues and benefits service and to roll out the solution to other areas of the council to increase productivity and make efficiency savings.

Under rule 13.3, this report was agreed without being called for discussion.

### **RESOLVED that:**

- 1. Cabinet approves the procurement of a hybrid mail solution**
- 2. To procure the hybrid mail solution through the East Sussex Procurement Hub via invitation to tender**
- 3. To give delegated authority to the Director of Corporate Services and Governance in consultation with the Corporate Services portfolio holder to complete the procurement process and appoint the successful vendor**

The reason for this decision was:

The existing hybrid mail solution use by the revenues and benefits service expires on 31 March 2018 and needs to be replaced. This deadline also provides the opportunity to transfer as much as possible to other council postage and related costs to the hybrid mail solution.

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As part of the council's ongoing drive to identify efficiency savings and increase productivity a paper, print and postage reduction strategy is being implemented – a corporate wide hybrid mail solution will assist in this process.

A significant proportion of the council's postage budget is already managed via hybrid virtual mail by the revenues and benefits service and there is scope to transfer postage from other services to this solution and achieve cost savings.

(The Chair declared the meeting closed at 6.20 pm)